

Saint Michael Parish
Requirements to Receive the Sacrament of Matrimony

- ◆ The marriage of two baptized people can be celebrated within the Eucharist.
- ◆ The marriage between a baptized person and a catechumen, or an unbaptized person, must be celebrated without the Eucharist, only the celebration of the marriage rite.

1. Members of another parish

- a. Meet the requirements of your parish.
- b. Bring the written permission of the corresponding pastor.

2. Parish

- a. Attend premarital preparation. This is a minimum of six months of preparation.
- b. Required documentation as directed by the priest (see below).
- c. Attend the rehearsal: the bride and groom and each person participating in the procession.
- d. Schedule the wedding day on the parish calendar. A minimum of 6 months is required, and certain days may not be available.
 - i. Even if the couple does not have the exact wedding day well defined, they must let the parish know and start with the necessary procedures.
- e. If they are not members of the Church, register as such. Or provide registration information.

3. Diocesan Requirements

- a. The Pre-Marriage Course
- b. Beloved retreat weekend
- c. Natural Family Planning introduction

4. Documentation

- a. Catholics
 - i. Recent baptismal certificate (less than 6 months old).
 - ii. Two affidavits of people who know them for 5 years, and who can attest that the groom / the bride are free to marry. Two are required per person.
 - iii. If the couple is civilly married, they must provide a copy of the marriage certificate.
 - iv. If the couple is not civilly married, they must bring the marriage license to marry civilly during the religious ceremony.
 - v. If a person was previously married (civilly or a church), please meet with priest to discuss next steps.
- b. Christians: Non-Catholic
 - i. Baptism certificate or letter from the church where you received the sacrament (the letter must contain all vital information about the

sacrament and the person who received it) or a letter from the pastor / person who imparted the sacrament of baptism.

- ii. Agree that children born to the marriage will be educated in the Catholic Church.

c. Non- Baptized

- i. Agree that children born to the marriage will be educated in the Catholic Church.

d. Under 18 Years

- i. Written consent of parents or guardians.
- ii. Psychological examination that ensures the maturity of the person to receive the sacrament of marriage.

5. Requirements for the ceremony by the spouses

- a. The couple is responsible for the decoration and clean-up of the Church.
 - i. No use of rice, birdseed, confetti, or glitter inside or outside. Please use bubbles only)
- b. They can take photos and video while respecting the established rules and the designated place for it.
- c. Be on time since, if for any reason they are 15 minutes late, the priest will not give a homily. If they arrive 30 minutes late or later, the Mass will not be celebrated but only the marriage ceremony.
- d. Provide Catholic readers approved by the Church (Either from our parish or with a letter from their pastor).
- e. Provide extraordinary ministers of Holy Communion approved by the Church (Either from our parish or with a letter from their pastor).
- f. Contact Andrea Schmalzried 574-780-7807 to get altar servers.
- g. Meet with music director Kimberley Mendez to plan music 4-6 weeks prior to day.
- h. Contact Madeline Johns 574-936-3797 to get a lector if you need one.

6. Fees

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|-------------------------|-------------------------------|
| a. Priests | Free will donation if desired |
| b. Accompanist / Cantor | \$200.00 |
| c. Outside Musician | Varies |
| d. Altar servers | \$ 25.00 Each |
| e. Non-Parishioners | \$ 200.00 |

Note: please bring the envelopes with either cash or check to the rehearsal.

7. Music Planning Sheet (Please bring with you to the meeting with Kimberley)

MASS PART	TITLE / SETTING	COMPOSER
PRELUDE(S)		
ENTRANCE PROCESSION		
SPRINKLING RITE (if applicable)		
KYRIE (Lord, Have Mercy)		
GLORIA (Only used on Sundays outside Lent and Advent, as well as on Solemnities, Feasts, and special solemn celebrations)		
RESPONSORIAL PSALM * Please note this should follow the proper text in the Lectionary as closely as possible.		
GOSPEL ACCLAMATION AND VERSE		
PRESENTATION OF THE GIFTS & PREPARATION OF THE ALTAR		
SANCTUS (Holy, Holy, Holy)		
MEMORIAL ACCLAMATION		
AMEN		
OUR FATHER (either chanted or recited)		
AGNUS DEI (Lamb of God) * The use of tropes besides “Lamb of God” (e.g. “Bread of Life,” “Prince of Peace,” etc.) is not permitted		
COMMUNION CHANT(S) During Communion Procession (cf. GIRM #87 for options)		
RECESSIONAL		
POSTLUDE		

CHURCH MUSIC DIRECTOR & CONTACT INFO Kimberley Méndez (574) 935-3775	CANTOR
OTHER MUSICIANS/SPECIAL INSTRUMENTATION	OTHER NOTES